



REGULAR CITY COUNCIL MEETING MINUTES

APRIL 10, 2018
PRE-COUNCIL SESSION: 6:45 PM
REGULAR SESSION: 7:00 PM

MUNICIPAL COMPLEX
COUNCIL CHAMBERS
311 BURTON HILL ROAD

ATTENDEES:

Mayor	Michael Coleman
Mayor Pro-Tem	Steve Beckman
Council Member	Nick Encke
Council Member	Dan Novak
Council Member	Tiffany Aller
Council Member	Carlos Zavala (via teleconference from Mexico)
City Administrator	Sterling Naron
City Secretary	Brandy Barrett
Police Chief	Kevin Reaves
City Attorney	Ashley Dierker
Director of Public Works	Joseph Alvarez
Building Official	Nader Jeri
Director of Cmty Dev	David Curwen

ABSENT: Librarian Courtney Jackson

PRE-COUNCIL SESSION:
No pre-council session was held.

CALL TO ORDER: 7:00pm by Mayor Coleman.

INVOCATION offered by Sterling Naron.

PLEDGE OF ALLEGIANCE led by Mayor Coleman.

REGULAR SESSION:

- 1. MOTION to approve the Agenda**
 - **MADE BY:** Tiffany Aller. **SECOND:** Steve Beckman.
 - **Motion passed unanimously** by a vote of 5 Ayes and 0 Nays.
- 2. MOTION to approve the Consent Agenda**
 - **MADE BY:** Dan Novak. **SECOND:** Nick Encke.
 - **Motion passed unanimously** by a vote of 5 Ayes and 0 Nays.

The following consent agenda items were approved:

A. Approval of the Minutes:

- Council Meeting – March 13, 2018

B. Approval of the Financial Reports:

- TexPool Report
- A/P Disbursements

FUND BALANCES March 2018	GENERAL	WATER	CAPITAL PROJECTS	CRIME CONTROL	DEBT SERVICE	WRA	HCGC
Monthly Revenue	\$193,817	\$92,981	\$11,950	\$37,078	\$0.00	\$4.00	\$171,151
Monthly Disbursement	\$253,883	\$94,858	\$87,313	\$30,125	\$46,264	\$353	\$110,214
Cash on Hand	\$228,850	\$279,676	\$24,649	\$87,504	\$2,186	\$225,464	\$104,777
TexPool	\$445,267	\$81,168	\$155,140	\$238	\$738,706	\$163,296	N/A
Money Market	\$350,000	\$500,000	N/A	N/A	\$129,000	\$1,325,000	N/A

3. Staff Updates:

A. Police Department:

- Chief Kevin Reaves reported that in the month of March there were 251 traffic stops resulting in 329 violations, and 301 warnings. There were 2340 calls for service, including 387 - 911 calls, and 123 Priority One calls. In addition, we had a total of 16 arrests which resulted in 28 charges; 116 warrants were cleared via Police Departments and Court actions.
- Chief Reaves introduced Nathan Dera, our newest police officer.

B. Code Enforcement & Building Inspection:

- Nader Jeri, Building Official, 122 Inspections were performed and 34 Code violations were resolved last month.
- Commercial projects include: the office building at the Shoppes of Hawks Creek is 35% complete and Panera Bread and 7-Eleven have both began construction.
- Residential projects include: 5 permits issued to Magnolia West; 4 permits to Crossroads Townhomes and Westworth Falls progressing as anticipated.

C. Library

- In Courtney's absence, Brandy Barrett reported that overall library usage remains steady and participation in scheduled activities is still higher than prior years.

D. Public Works

- Joseph Alvarez, Public Works Director, reported 135 service orders.

- The TCEQ inspection was passed with no violations. The Mayor thanked Joey and his staff for an amazing job on maintaining an impeccable water system, and continuing to set the standards for other Cities to follow.
- Several potholes have been repaired. Councilwoman Aller asked about the construction in the school cross walk, asking if something could be done to get the sidewalks re-opened. Joey said he would follow up with the construction company and see if a temporary solution could be identified.

E. Hawks Creek Golf Course and Community Development

- David Curwen provided the Hawks Creek Golf Club report, noting 3124 rounds were played last month, resulting in \$163K revenue. The course was closed 1.5 days due to weather.
- David reported that the alleyway project is ongoing.

F. Administration

- Sterling Naron, City Administrator, reported the TAP Grant remains at 99% complete. The environmental clearance has been received and the corrected comments have been submitted. He anticipates TxDOT will open the bid process in July.

4. Committee Updates:

A. Finance Committee – Steve Beckman, Chair – The Finance Committee has begun the budgeting process and as in prior years continues to process the budget in segments, then it will be reviewed one final time before it is recommended to the Council for approval. He thanked Sterling and the staff for their efforts in the process thus far.

B. Library Committee – Tiffany Aller, Chair – No new activity to report.

C. Ordinance Committee – Dan Novak, Chair – One Ordinances is on the agenda.

D. Vision Committee – Steve Beckman, Chair – No new activity to report.

5. Public Information/Announcements – Brandy Barrett, City Secretary

A. Announcements:

1. PROCLAMATIONS:

- **Child Abuse Prevention Month**, read by Dan Novak and presented to Courtney Garrison with Alliance for Children.
- **National Telecommunicator’s Week**, read by Nick Encke and presented to Westworth Village Telecommunicators: Cindy Black, Kimberly Smith, and Kobrie Hodge.
- **National Library Week**, read by Tiffany Aller and will be presented to Courtney Jackson to hang in the Library.

2. MEETINGS SCHEDULED:

- **Finance Committee Meeting, May 8th, at 6:00pm**
- **Regular Council Meeting, May 8th, at 7:00pm**

3. ELECTION:

- Candidate Forum, April 17th at 6:30pm, in the Council Chamber
- Early voting begins April 23rd, ending May 1st, at River Oaks City Hall.
- Election May 5th, at Westworth Village City Hall.

6. Action Items:

A. Mayor Coleman

Review and discuss the FY 2018-2019 Preliminary Budget for General Fund Revenue, Administration, Facilities, Fire Protection and Prevention Services, Court and Other Services.

- Sterling Naron provided a recap of the information presented in detail at the Finance Committee meeting. He did note that the budgeting process includes the assumption that the Buildings, Parks Landscape and Library, which includes Hawks Creek Golf Course will be moved under the Westworth Redevelopment Authority.

No action required, for information only.

B. Mayor Coleman

Discuss and take action Ordinance 433, replacing Appendix A, Fee Schedule and Appendix B, Valuation Based Fee Table of the Westworth Village Code of Ordinances.

- Brandy Barrett provided a recap of the need to modify the Fee Schedule, deleting obsolete items and adding fees for alcohol permit sales.

MOTION: To approve Ordinance 433, replacing Appendix A, Fee Schedule and Appendix B, Valuation Based Fee Table of the Westworth Village Code of Ordinances.

- **MADE BY:** Dan Novak. **SECOND:** Tiffany Aller.

Motion passed unanimously by a vote of 5 Ayes and 0 Nays.

C. Mayor Coleman

Discuss and take action to declare non-working, outdated or replaced city, library, golf club, police department, and public works equipment and materials, as surplus to be auctioned or scrapped as submitted.

- Brandy Barrett reported that this action is required by Ordinance in order for staff to auction or scrap non-working, outdated or replaced equipment. It was noted that large items include an old Expedition at the golf course, previously used in the Police Department, as well as the old camera system from the Police Department that was recently replaced. Items will be sold via an online auction or scrapped at a local licensed metal scrap yard.

MOTION: To declare non-working, outdated or replaced city, library, golf club, police department, and public works equipment and materials, as surplus to be auctioned or scrapped as submitted.

- **MADE BY:** Steve Beckman. **SECOND:** Dan Novak.

Motion passed unanimously by a vote of 5 Ayes and 0 Nays.

D. Mayor Coleman

Discuss and take action on Resolution 2018-03 regarding the proposed Oncor Electric Delivery rate change. *(Westworth Village is a member of the Oncor Steering Committee, which is recommending the denial of the proposed rate change.)*

- Ashley Dierker reviewed some of the reasons behind the Oncor request and subsequent action requested by the attorney representing the Oncor Steering Committee. Approving this Resolution does not mean that Oncor cannot raise the rates, it just means they have to work harder to accomplish it.

MOTION: To approve on Resolution 2018-03 regarding the proposed Oncor Electric Delivery rate change.

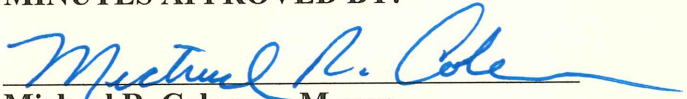
- **MADE BY:** Tiffany Aller. **SECOND:** Nick Encke.
- Motion passed unanimously** by a vote of 5 Ayes and 0 Nays.

7. Citizen Comments:


- Carolyn McFarland, requested the support of the council for a Special Needs Housing project for disabled veterans. She provided each council member a packet of information regarding the project.
- Joe Howell, stated that he supported the work that Carolyn was doing and appreciates the hard work of our veterans and members of the military.
- Brandy Barrett announced that the US Air Force has invited the public to attend a meeting at the Cendera Center, 3600 Benbrook Hwy, on April 19th, additional information is posted on the bulletin board.
- Carlos Zavala, read a resignation letter from Council Place 1, noting that his new job now requires that he and his family relocate. He thanked the citizens for allowing him to serve and wished the council both current and future continued success. He promised to return and looks forward to seeing the completion of the trail system and housing developments. Mayor Coleman thanked Carlos for his service to the citizens and wished him well in his new location.
- No other citizen comments.

ADJOURNED at 8:08 pm by Mayor Coleman.

MINUTES APPROVED BY:


 Michael R. Coleman, Mayor

SIGNATURE ATTESTED BY:


 Brandy G. Barrett, City Secretary

